

UPDATE ON WORK PROGRAMME: CHILDREN AND YOUNG PEOPLE OSC –
17th SEPTEMBER 2009

It was agreed by the Scrutiny Chairs Group in September 2008 to use the following reports to monitor the work programme for each Scrutiny Committee. The last item on each Scrutiny Committee agenda should be 'Review of the Committee Work Programme'.

Report 1 - Monitoring Report for Scrutiny Committee Work Programme

This report will list all items that have been selected by the Committee for inclusion on the work programme for the current year.

For each item on the work programme, the report will give a description, an indication of how the item will be dealt with, a relative timescale for the work and brief comments on progress.

Report 2 - Suggestions for Additions to Work Programme

The Work Programme for the Committee should be reviewed at each meeting. This will include members having the opportunity to ask for new Items to be added to the programme. This report will list any newly suggested items. Committee will then have the opportunity to agree (or not) for them to be added to the programme.

Report 3 - Proposed Outline Meeting Schedule for the Municipal Year

The report will, for each scheduled Committee meeting, list those items which are likely to be on the meeting agenda. This will give the opportunity for Committee members to take a greater lead in organising their work programme.

Report 4 - Progress Report on In-Depth Panel Reviews

This report will give a very brief update on progress / timescales for in-depth panel reviews which are in the 'ownership' of the Committee.

Report 5 - Completed Scrutiny Committee Work

This report will show completion of panel reviews and requested officer reports and subsequent decision on monitoring requirements.

REPORT 1

MONITORING REPORT FOR SCRUTINY COMMITTEE WORK PROGRAMME

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE: 2009 / 2010

Date of New item	Topic Description	How the topic will be dealt with	Estimated Complete Date	Comments on Progress	Committee date
July 2008	Committee Structure and Governance Arrangements in Children's Services	To be agreed	On hold	Report being produced to detail all committees / panels / working parties / outside bodies for Children's Services. On hold – Director to advise (as at July 09)	
July 2008	Literacy Levels in schools at the end of Key Stage 2	Panel Review	Final report due Nov 2009	Draft scope form agreed by Committee on 11th Nov. Data gathering has commenced with visits to schools.	16 Nov 2009
July 2008	"Narrowing the Gap" – Impact of deprivation funding review	Panel Review		Draft scope to be presented to 17 Sept 2009 cttee	17 Sept 2009
Jan 2009	Teenage Pregnancy	Panel Review ?		Item requested by Sheila Clarke (13 th Jan meeting). The OSC meeting on 16/03/09 agreed to receive an officer report at the June meeting. (A similar report will go to Cabinet on 09/04/09).	16 Nov 2009